







aijutsu - Karate - Muay Thai - Brazilian Jiu Jitsu - Self defence

# <u>WWW.ZKSMARTIALARTS.CO.UK</u>

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ZKS Martial Arts – Event and Course Cancellation Policy & FAQs (October 2025)

### Overview

ZKS Martial Arts runs a range of **events**, **seminars**, **and courses** outside of regular class schedules. Because these sessions operate separately from normal class memberships, **event bookings and cancellations** are managed differently.

This document explains how cancellations, changes, and refunds are handled.

## If You Need to Cancel Your Booking

# Before the Booking Deadline

- If you cancel before the event booking deadline, a full refund will be issued.
- ZKS Martial Arts will then offer your place to another member.

# After the Booking Deadline

- If you cancel **after the booking deadline**, we will try to offer a place at a **similar future event** where possible.
- If no suitable alternative is available **and** we can fill your place from the waiting list, we may issue a refund
- If we are unable to reallocate your place, no refund will be given.

# On the Day or Non-Attendance

• If you cancel on the day of the event or do not attend, no refund or transfer can be offered.

# **Refunds and Payment Method**

- Refunds are issued via the **original payment method**.
- Payments made through **Stripe** typically take **5–10 working days** to appear on your payment card.
- Refunds will only be made to the **original payer**.

# **Changing Your Booking**

- If you wish to **change your event booking before the booking deadline**, we can either:
  - o Transfer your booking to another available event, or
  - o Issue a full refund.
- If you request a change **after the booking deadline**, we will try to offer an alternative event where possible, but changes cannot be guaranteed.
- If you do not attend your scheduled event, we cannot offer a refund or transfer.

## **Event Booking and Cancellation Terms**

- All ZKS Martial Arts events and courses have a booking deadline, usually 24 hours before the event start time.
- Full payment is required at the time of booking to confirm your place.
- Please read each event description carefully, as it may include specific guidance or exceptions to this
  policy.
- Limited spaces are available and are offered on a first-come, first-served basis.
- Due to system constraints, waiting or cancellation lists are not available.
- Cancellations made **before the deadline** will be refunded, and your place will be offered to other members.
- Cancellations made **after the deadline** will not be refunded unless an exception applies (e.g. illness with proof).

- If you cancel due to illness, ZKS Martial Arts will offer an alternative event date if possible.
- In the unlikely event that **ZKS Martial Arts must cancel an event**, a **full refund** will be issued automatically to the payer via their original payment method.
- ZKS Martial Arts will notify all members at the earliest opportunity in the event of a cancellation or change.

#### Contact

For any questions or to request a cancellation or change, please contact:

Via the members' area. Phone: 01296 392630

## Review and Version

Last Updated: 23.10.2025 Next Review: October 2026

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